

Louis Latzer Memorial Public Library Board of Trustees

The meeting of the Louis Latzer Memorial Public Library Board of Trustees was called to order by Sharon Rinderer on Tuesday, May 18, 2021, at 5:00 p.m.

Roll Call showed the following members were present:

Nancy Genteman
Marshall Rinderer
Sharon Rinderer
Bill Wagner
Susan Martz
Joshua Short
William Piper
Justin McLaughlin
Louis Latzer
Angela Kim: Library Director
Absent member(s):
Joyce Zerban
Shaun Voegele

Guest: Andrea Garson

The minutes of April 20, 2021 were reviewed. Marshall Rinderer moved and Joshua Short seconded the motion to approve the minutes. All voted yes. Motion carried.

The balances were reviewed on the cash flow summary sheets for April. Angela reviewed items such as end of budget year transfers & provided information regarding how the trust accounts are doing under the HACF. Joshua Short moved and Nancy Genteman seconded the motion to accept the Treasurer's report. All voted yes. Motion carried.

Bills for April were presented for payment. Joshua Short moved and Justin McLaughlin seconded the motion to pay all bills presented for payment. All voted yes on roll call. Motion carried.

Director Angela Kim gave the Librarian's Report

- Our annual Summer Reading Program is ready to go for signup starting June 4th. To date we have almost 200 participants! Programs will be smaller this year and we will be utilizing the square and our parking lot to allow for social distancing.
- ILL Traffic Survey & Annual Certification: Angela completed both of these reports as required by IHLS.
- American Red Cross Blood Drive: Scheduled for June 10.
- City of Highland: A check for \$15,000 was received from the City for their part of the grant match. In other city news, Angela met with Mayor Hemann and gave him a tour.
- Stained Glass: Angela arranged for the stained glass to be picked up from storage and it was dropped off at Preston Art Glass in St. Louis for restoration & repair. The original arched piece is 142 inches tall by 25 inches wide. With a ceiling height of only 121 inches, the lower 20

inches or so will be cut off. That section has the most broken pieces. The estimate for the

- Angela reported that she would be on vacation the last week of May.

Old Business:

- Live & Learn Construction Grant: The art glass has been completely restored and cut down and will be picked up by our mover and delivered to the library.
- Covid-19: Hours have been expanded a bit and so far we have not had any issues.
- Non-Resident Cards for Juveniles: Angela will need more time to meet with the schools and implement a plan
- Google Mapping: The City has granted us \$1,450 to cover the cost of this project. It will be completed once all of the renovations are completed.

New Business:

- Board Members up for Reappointment (Sharon Rinderer & Joyce Zerban)
- Board Members to fill Vacancies (Shaun Voegele & Susan Martz)

Other Business:

- Joshua Short inquired about the possibility of having one of the Council Members serve as a Library liason.

A motion to adjourn was made by Marshall Rinderer and Bill Wagner seconded the motion. All voted yes. Motion carried

The next meeting will be held June 15, 2021, at 5:00 pm.

Respectfully Submitted,

Angela Kim, MLS
Library Director